

LEGAL NOTICE

ADVERTISEMENT FOR BID

PROJECT IDENTIFICATION

PROJECT

ENERGY RETROFIT PROJECT for ELK RAPIDS SCHOOLS
at Elk Rapids High School, Cherryland Middle School, Lakeland
Elementary and Mill Creek Elementary

OWNER

Elk Rapids Schools
Central Office
707 E Third Street
Elk Rapids, MI 49629
Contact Personnel: Les Morden, Transportation & Maintenance
Supervisor; Jeff Scroggins, Business Manager
Telephone: (231) 264-6987 (LM) or (231) 264-8692 (JS)

ENGINEER

Nealis Engineering, Inc.
830 Cottageview Drive, Suite 102
Traverse City, Michigan 49684
Telephone: (231) 933-0510
Fax: (231) 933-3215

Engineer's Commission No.: 08091
Project Manager: Gary Nealis

PROJECT DESCRIPTION

Notice is hereby given that Elk Rapids Schools will receive sealed Bids for the Energy Retrofit Project as specified for Elk Rapids High School, Cherryland Middle School, Lakeland Elementary and Mill Creek Elementary.

The project includes work for (4) Elk Rapids (ER) Public Schools. The work involves the installation of DDC temperature controls and variable frequency drives (VFD's) on the listed HVAC systems at the various schools.

The bidder for this project shall serve as Prime Contractor, and shall be responsible for subcontracting all other trades.

It is the intent of Elk Rapids Schools that this project will start as soon as possible with substantial completion as soon as possible.

RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

TO: Elk Rapids Schools
Superintendent's Office
707 E Third Street
Elk Rapids, Michigan 49629
ATTN: Mr. Jon Hoover
DATE: Monday, December 1, 2008
TIME: 3:00 P.M., local time

All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective bidder, unopened. Bidders submitting bids will be informed of the results of all the Bid proposals following award of all contracts.

Bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any Elk Rapids School administration personnel.

EXAMINATION AND PROCUREMENT OF DOCUMENTS

Complete and detailed Bidding Documents are now on file and may be examined by prospective Bidders at the following locations:

Office of the Engineer
Nealis Engineering, Inc.
830 Cottageview Drive, Suite 102
Traverse City, Michigan 49684
Telephone: (231) 933-0510
Fax: (231) 933-3215

Plan Room
Builders Exchange of Northwest Michigan
1373 Barlow
Traverse City, Michigan 49686

Bidding Documents are also available for
download at www.erschools.com/erbids.

Complete sets of Bidding Documents can be obtained at the MANDATORY pre-bid meeting or may be obtained by Bidders on or after Monday, November 10, 2008 from the office of the ENGINEER in accordance with the INSTRUCTIONS TO BIDDERS for a

non-refundable fee of Twenty Dollars (\$20.00), checks made payable to Nealis Engineering, for each complete set of bidding documents, in accordance with the INSTRUCTIONS TO BIDDERS. A \$15.00 (fifteen dollars) separate check for mailing costs made payable to Nealis Engineering. Please include shipping address for UPS as they will not deliver to a PO Box. Include phone and fax numbers including the area code.

BID SECURITY

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the base bid plus all requested Alternates, in the required form and submitted in accord with the INSTRUCTIONS TO BIDDERS.

PERFORMANCE BOND

A one-hundred percent (100%) Performance Bond for the total amount of Base Bid #5 is required.

MODIFICATION OR WITHDRAWAL OF BID

A bid may not be modified, withdrawn or canceled for a period of thirty (30) calendar days after the time and date designated for receipt of Bids.

PRE-BID CONFERENCE AND WALKTHROUGH

Bidders are instructed to inspect sites and conditions under which the work is to be performed, and any obstacles, which may be encountered. No extra will be considered because of Bidder's failure to inform himself of the site conditions which can be verified by inspection. A MANDATORY pre-bid conference and walkthrough will be held at **9:00 a.m., Thursday, November 13, 2008**, open to all Bidders. Meeting will commence at Elk Rapids High School Room 124.

RIGHT TO REJECT BIDS

The Elk Rapids Schools, 707 E Third Street, Elk Rapids, Michigan 49629, reserves the right to accept or reject any and all Bids received, waive irregularities, and to accept the bid that in their opinion is in the best interest of the Elk Rapids Schools.